

WORK



Agentic AI for Working Professionals

*What to delegate. What to check.
And what to watch for as AI Tech evolves.*

Agentic AI tools are moving from demos to daily work:

Automating research, drafting documents, managing workflows, and handling multi-step tasks with minimal supervision. But without understanding how these tools actually work, when they're trustworthy, and where they break down, professionals risk wasting time on over-hyped features or missing genuine productivity gains.

You need to know which tasks to delegate, how to check an AI agent's work, and when to step back in—***not theoretical AI strategy, but daily judgment calls that determine whether these tools make you more productive or just add overhead and risk.***

This program builds practical fluency: what AI agents can reliably do today, what's coming in the next 12-24 months, and how to work with them effectively without getting burned by their limitations.

This program is ideal for professionals like:



Anthony

is a strategy analyst who spends hours each week pulling competitive intel, synthesizing reports, and turning research into slides. He's tried AI tools, but multi-step tasks still require constant hand-holding. He needs to know how to de-

sign agentic workflows that run reliably — and how to know when to trust the output.



Tonya

is a marketing director — she keeps hearing about agentic AI content automation. She needs to understand whether these tools can actually shorten campaign development cycles or if they'll just create more review bottlenecks. Her team

already uses generative AI for drafts, but she's unsure how autonomous these systems can be — especially when it comes to brand voice, regulatory claims, and localization.

For registration or questions: WORKdae@MYdae.org

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Program Structure:

Six weekly sessions, three hours each.

Sessions 1–2: Foundations

Gain a clear, practical understanding of:

- **What agentic AI is**—and what distinguishes it from chatbots, automation, and traditional AI tools.
- **How agents work:** autonomy, multi-step reasoning, tool use, memory—explained through real examples, not abstractions.
- **Current capabilities across common work tasks:** what is reliable now, what is experimental, and what is still hype.
- **What is coming in 12-24 months:** emerging features, evolving use cases, and where your industry is headed.

Sessions 3-6 Application

Apply agentic AI concepts to actual work and learn to:

- **Match tasks to agent capabilities:** Identify which parts of your workflow are ready for delegation, which need human judgment, and which fall into the risky middle ground where agents seem capable but fail unpredictably.
- **Write effective prompts and instructions:** Communicate goals clearly, provide the right context, and structure tasks so agents produce usable outputs instead of plausible-sounding nonsense.
- **Verify agent outputs without wasting time:** Develop efficient spot-check methods, recognize common failure patterns, and know when to trust vs. when to re-do the work yourself.
- **Design workflows that combine human and AI agent work:** Structure processes where agents handle research, drafting, or analysis, and humans provide judgment, creativity, or quality control—without creating bottlenecks.
- **Recognize when agents are going off-track:** Identify early warning signs—repetitive outputs, hallucinated details, circular reasoning—before small errors compound into unusable results.
- **Stay ahead of capability shifts:** Anticipate how new features will change what is possible in your role, and develop a practical framework for evaluating new AI agent tools as they emerge.

Program Deliverables:

A personal agentic AI toolkit that includes successfully delegable tasks, role-specific verification protocols, and a framework for evaluating new agentic AI capabilities as the technology evolves.

About WORKdae & dae

WORKdae is the career up-skilling arm of **dae**, which itself is the nonprofit extension of the work of U of Next and The Center for Leadership Studies. For 30 years, we have been developing individuals and organizations across North America and Europe on issues of innovation and systems-level change.

WORKdae combines the pedigree, experience, and results of a global consultancy with the social mission and financial stewardship of a 501(c)(3) nonprofit. Proceeds from WORKdae help to further the mission of dae and support dae's scholarship-based high school and adult programs in New Haven, Stamford, and — launching in 2026/2027 — Bridgeport, CT

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